



## MEMBER REIMBURSEMENT / SELF-PAY CLAIM FORM

### Member Details

Member Name (first, middle, last):

Date of Birth:

Address (Street Address, City, State, Zip Code):

Member ID #:

Social Security Number:

Email:

Telephone (with area code):

### Dependent Information (Fill out the information below if this claim is on a dependent)

Dependent Name:  Relationship to Member:

Address:

Date of Birth:  Telephone:

*NOTE: If this claim is on a dependent who is 18 years of age or older, the dependent must submit a HIPAA PHI Release Form available at [advantagehealthplans.com](http://advantagehealthplans.com). The Kempton Company may not speak with the member regarding claim details without this form.*

### Claim Details

Provider Name:

Provider's Telephone:  Providers Tax ID:

Provider's Address:

Reason for Visit:

Paid Amount:

Description of Services:

### Instructions:

Please send the information indicated below to Advantage Health Plans Trust via email to [customerservice@kemptongroup.com](mailto:customerservice@kemptongroup.com) or via fax to (405) 608-5831. Claims must be filed timely, per the terms of the Plan, to be considered for reimbursement.

#### Required Information:

1. Member Reimbursement / Self-Pay Claim Form.
2. HCFA, claim form, or other provider documentation that must include diagnosis codes, CPT codes, description of services, date of service, and total charges.
3. Payment Receipt.

### Signature

The information provided is truthful and accurate to the best of my knowledge. I understand that if claims were for non-covered or excluded services under the Plan, I will not be reimbursed. I understand that if claims were incurred due to third party liability or performing work for which I have been compensated, the Plan has the right to recover any payments made by the Plan. Please see your Summary Plan Description for more information.

Member Printed Name:

Signature of **Member**:

Date:

Signature of **Patient**:

Date:

*(Only if patient is age 18 or over)*