



## AUTHORIZATION

Purpose: This form is used for an individual to authorize use or disclosure of the individual's protected health information for the purposes stated.

### SECTION A: Psychotherapy notes.

Check if this authorization is for Psychotherapy notes

If this authorization is for Psychotherapy notes, you must *not* use it as an authorization for any other type of protected health information.

### SECTION B: Individual authorizing use and/or disclosure.

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Identification Number: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

#### **TO THE INDIVIDUAL: Please read the following and complete the information requested.**

No Conditions: This authorization is voluntary. We will not condition your enrollment in a health plan or eligibility for benefits on receiving this authorization.

Effect of granting this Authorization: The protected health information described below may be disclosed to and/or received by persons or organizations who are not subject to federal health information privacy laws. These persons or organizations may further disclose the protected health information, and it may no longer be protected by federal health information privacy laws.

### SECTION C: The use and/or disclosure being authorized.

#### Purpose of this Authorization:

At request of individual (or the individual's personal representative).

For the following purposes:

\_\_\_\_\_  
\_\_\_\_\_

Protected Health Information to Be Used and/or Disclosed: Specifically and meaningfully describe the protected health information that this authorization will allow to be used and/or disclosed:

\_\_\_\_\_  
\_\_\_\_\_

Entities Authorized to Use or Disclose: Name or specifically describe the persons and/or organizations (or the classes of persons and/or organizations), including us, who will be authorized to make use of and/or to disclose the protected health information described above:

\_\_\_\_\_  
\_\_\_\_\_

Entities Authorized to Receive and Use: Name or specifically identify the persons and/or organizations (or the classes of persons and/or organizations), including us, whom this authorization will allow to receive and use the protected health information described above:

\_\_\_\_\_  
\_\_\_\_\_

**SECTION D: Expiration and revocation.**

Expiration: This authorization will expire (complete one):

On \_\_\_\_ / \_\_\_\_ / \_\_\_\_

On occurrence of the following event (which must relate to the individual or to the purpose of the use and/or disclosure being authorized):

\_\_\_\_\_  
\_\_\_\_\_

Right to Revoke: You may revoke this authorization at any time by giving written notice of revocation to the Contact Office listed below. Revocation of this authorization will not affect any action we took in reliance on this authorization before we received your written notice of revocation.

Contact Office: Administration Department, The Kempton Company

Telephone: (405) 521-1711 Fax: (405) 608-5844

E-mail: [customerservice@kemptongroup.com](mailto:customerservice@kemptongroup.com)

Address: 13431 N Broadway Extension, Suite 130, Oklahoma City, OK 73114

**INDIVIDUAL'S SIGNATURE.**

I, \_\_\_\_\_, have had full opportunity to read and consider the contents of this authorization. I understand, that by signing this form, I am confirming any authorization for the use and/or disclosure of my protected health information, as described in this form.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If this authorization is signed by a personal representative on behalf of the individual, complete the following:

Personal Representative's Name: \_\_\_\_\_

Relationship to Individual: \_\_\_\_\_

When requesting medical information for clinical review, we will respect privacy guidelines and confidentiality as defined in the HIPAA regulations.

**YOU ARE ENTITLED TO A COPY OF THIS AUTHORIZATION AFTER YOU SIGN IT.**

**Include this authorization in the individual's records.  
Send copy to the Privacy Official.**