



RX Mail Order Instructions

*Using Mail Order to fill your prescriptions is easy!
Just follow the instructions below.*

Many people are afraid to use fill their prescriptions using a mail order service. However, using this service is so easy and convenient! Just follow the instructions on this sheet and see how much time and money you can save by utilizing this service!

What do I need to know?

- Mail order for Advantage Health Plans Trust is offered through Drugsource, Inc.
- You can register online!
- Go to www.drugsourceinc.com and click "Help" on the red tool bar to view a video tutorial!

How to Begin?

You must complete a Patient Profile.

You can do this very easily on line at www.drugsourceinc.com. When you go to the website, there is a red tool bar across the top. Click on Register Profile and complete the form. You will need your ID card while you complete the form in order to find your member ID number, group number and Rx BIN number.

How do I fill a paper prescription?

To send in a new paper prescription (you must have completed the Patient Profile first):

Write your name, birthdate and member ID# on the back of the prescription. Mail the prescription to:

Drugsource, Inc.
P. O. Box 1366
Elk Grove Village, IL
60009-1366

How do I get refills:

After you log in as a registered participant, click ***Obtain Prescription*** and complete the information necessary.

Drugsource will call or fax your physician to obtain authorization for a renewal if your prescription has expired. Of course, if you have a paper prescription, you can send it in just like above!

More Questions? Call us at 1-800-324-9396

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